**Instructions: Open the Basic Computer Terms PowerPoint from class website. Complete this worksheet.**

1. **What is a computer?**
2. **List the 4 steps in the Information Processing Cycle**
3. **Define hardware:**
4. **Software allows you to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
5. **A collection of raw data from the outside world that is put into the computer is called \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
6. **Give 3 examples of input devices.** 
   1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
   2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
   3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
7. **Processing is defined as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
8. **Define storage:**
9. **The results of processed data are called** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
10. **Give 2 examples of output.** 
    1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
    2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
11. **Give 3 examples of output devices.** 
    1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
    2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
    3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
12. **Define peripheral devices:**
13. **Indicate if the devices below are an input device (I), output device (O) or both (B)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Device** | **I, O or B** | **Device** | **I, O or B** |
| **Scanner** |  | **Web Cam** |  |
| **Plotter** |  | **Inkjet Printer** |  |
| **Joystick** |  | **Biometric Devices** |  |
| **Monitor** |  | **Mouse** |  |
| **Microphone** |  | **Speakers** |  |
| **LaserJet Printer** |  | **Digital Camera** |  |
| **Trackball** |  | **Graphic Tablet** |  |
| **Touch Screen** |  | **Projector** |  |
| **Touchpad** |  |  |  |

1. **What is a plotter?**
2. **What is a plotter used for?**
3. **What is a biometric devices?**
4. **Give 2 examples of biometric devices.** 
   1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
   2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**